



October 16, 2023 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham Mrs. Nicole Lee Mrs. Tara Pound
 - Mrs. Amanda Farrell Mr. Shawn Matson Dr. Andy Pushchak
 - Mrs. Lea Hetherington Mr. Stephen Morvay Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the September 18, 2023 Regular Board Meeting and the October 9, 2023 Work Session.

II. School Reports – [Pumpkin Run 2023](#)

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. [Superintendent’s Report](#) – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$10,360,008.86
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$506,508.57
 - [Cafeteria](#): \$630,538.39
 - Cafeteria Profit/Loss: [Aug Revised](#) \$(7,258.50) [Sept](#) \$32,443.56
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$368,228.34
 - [Exhibit A2](#) Checks Already Written: \$30,513.70
 - [Exhibit A3](#) General Fund Bills: \$405,249.50
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$973.21
 - [Exhibit B3](#) Cafeteria Bills: \$44,693.61
 - [Exhibit C1](#) Capital Project Fund Bills: \$186,591.87
 - [Exhibit C3](#) Capital Project Fund Bills: \$554,850.36
 - [Exhibit D](#) SHS Activity Fund Report: \$66,666.37
- **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Mary Dubek and Krista Rooney as an addition to the ESS Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Diana Twaroski as an addition to the Service Personnel Substitute List for the 2023-2024 school year.

P – 3 (A) Appointments

- **Motion:** To approve the following appointments:
 - Lisa Gottschling as custodian, class B, 7 hours/day, 210 days/year effective October 9, 2023.
 - Wendy Werner as cook, class B, 5.50 hours/day, 180 days/year effective October 16, 2023.

P – 4 (A) Leave Requests

- **Motion:** To approve the following leave requests:
 - Extended Bereavement Leave of one day for Patricia Gomersall.
 - Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Krista Wehan beginning October 4, 2023.

P – 5 (A) Conference Requests:

- **Motion:** To approve the following conference requests:
 - Mary Rea to attend the 2023 Professional Immunization Seminar on October 27, 2023 in Erie, PA at an estimated cost of \$67.86. Funds from Professional Development.
 - Elizabeth Smith to attend 2023 Professional Immunization Seminar on October 27, 2027 in Erie, PA at an estimated cost of \$160. Funds from Professional Development and Substitute.

P – 6 (A) School Physician

- **Motion:** To approve Saint Vincent Medical Group as the school Physician at the rate of \$15.00 per physical exam effective January 1, 2024 through December 31, 2024.

P – 7 (A) Appointment of School Dentist

- **Motion:** To approve Dr. Richard Brozewicz, DDS as the school Dentist at the rate of \$5.00 per exam effective January 1, 2024 through December 31, 2024.

P – 8 (A) PSBA Compensation Study

- **Motion:** To approve PSBA to complete a Compensation Plan Study as outlined in [Exhibit E](#).

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) School Calendar Revision

- **Motion:** To amend the school calendar to move the snow Make-up day from May 24, 2024 to April 8, 2024 as outlined in [Exhibit G](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit H](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve the following as additions to the WASD Volunteer List.

Hannah Allessie	Melissa Hall	Jill O'Connor	Becky Sue Troutman
Shelley Bojarski	Elizabeth Heliker	Matthew Pinzok	Terri Will
Rebecca Cox	Julia Herrmann	Stacy Praetzel	Kelly Yost
Michael Dvorznak	Toni Kibbe	Kevin Scalise	

AE – 2 (A) Athletic Resignation

- **Motion:** To accept the resignation of Owen Jefferson, wrestling coach effective September 29, 2023.

AE – 3 (A) Extra-Curricular Appointment

- **Motion:** To approve the following extra-curricular appointments for 2023-2024 school year:
 - Susan Nolan as Student Assistance Program Case Manager at Step 1.
 - Leah Bootes as WAMS Newspaper Advisor at Step 1.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**